

COOPERATIVE *Purchasing* CONNECTION

During these difficult times we're looking for ways to help all of our customers. We are following the best practices as requested by our federal, state and local government representatives including the difficult practice of social distancing. We feel this aspect of the current crisis puts a special burden on our educators, their support staff and the students.

Although our warehouse is operating on a reduced staff to maintain a safe working environment we have set up "kitting stations" so that we can supply reading and study packages directly to students, faculty and staff at their homes.

We can accommodate single purchase orders with multiple ship to locations through our website or by email, fax or phone and we can deliver these packages accurately and in a timely fashion so that studying and learning can continue during the containment efforts.

If you have any additional requests or requirements, please do not hesitate to call on us.

Wishing all safety and comfort!

Kendall Montiegel, kendall@completebook.com, 800-986-1775 x 105

Sandra Vanelli, sandrav@completebook.com, 800-986-1775 x 113

